

<b>Position Title:</b>	School Group Aid
<b>Goal of Position:</b>	Assist museum staff with supervision of school groups during museum visits
<b>Possible Duties:</b>	<ul style="list-style-type: none"> <li>- Greet school groups and teachers when they arrive</li> <li>- Distribute clipboards, pencils, and scavenger hunts to students</li> <li>- Answer questions in the galleries pertaining to the scavenger hunt and exhibits</li> <li>- Roam the galleries and monitor the safety of exhibits and artifacts</li> <li>- Assist in interpretation of museum exhibits</li> <li>- Facilitate inquiry-based, hands-on learning opportunities</li> <li>- Monitor visiting students for misbehavior and attentiveness</li> <li>- Handle discipline issues and report to supervisor or teacher</li> <li>- Light cleaning of classroom space or museum after visit</li> </ul>
<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>- Enjoys working with children</li> <li>- Welcome demeanor and warm smile</li> <li>- Creative imagination and enjoys play</li> <li>- Ability to stand and/or move around for up to 2 hours at a time</li> <li>- Ability to work independently with minimal supervision</li> <li>- Reliable, patient, and responsible</li> <li>- Interest in a variety of local history topics</li> <li>- CPR/First Aid training preferred, but not required</li> </ul>
<b>Benefits:</b>	<ul style="list-style-type: none"> <li>- Learn about Carver County history and support the CCHS mission</li> <li>- Opportunity to gain experience working with children ages 6–12</li> <li>- Play a significant role in introducing youth to local history</li> </ul>
<b>Orientation/ Resources/ Training:</b>	<ul style="list-style-type: none"> <li>- Orientation to the Carver County Historical Society programs</li> <li>- Introduction to inquiry-based learning methods</li> <li>- Training in interpretation and creating learning opportunities</li> <li>- Introduction to hands-on lessons and engaging youth</li> <li>- On-site supervision by CCHS staff</li> <li>- Project direction provided as needed</li> </ul>
<b>Time Commitment:</b>	Various shifts available Monday through Friday, 8:30–4:30pm Time commitment is varied and reservation-driven
<b>Supervisor:</b>	Education Coordinator